

## Confirmation

Contracting Party:

Guest:  
Date of Birth:

Telephone:  
Fax:  
E-mail:

### § 1 Rental Property

The rental property is leased exclusively to the Contracting Party for transfer to a third party.  
A fully furnished apartment in the category \_\_\_\_\_ is leased for \_\_\_\_\_ person. **Reservation No.:** \_\_\_\_\_

### § 2 Start and Duration of the Rental Period / Rent Charge

- a) The rental period (which must be at least 1 month), begins on \_\_\_\_\_ and expires on \_\_\_\_\_.
- b) A tacit renewal of the rental period according to § 545 BGB is excluded.  
We would like to point out that an extension of the rental period is only possible on request and is subject to availability.
- c) The termination of the contract must be given in writing.

The rent per night / apartment is as follows:

**Charge including VAT**  
0,00 € / night

The additional services will be charged as follows:

**Charge including VAT**  
€ / month

Please ask us about our offers for extra nights.

As an alternative to paying the deposit of € \_\_\_\_\_, credit card details and a signature by the tenant / credit card holder are given as security.

The contracting Party agrees to pay a deposit of € \_\_\_\_\_ without interest to the Lessor.

The rent is to be paid in advance by the fifth working day of the month at the latest to the Account no. 4201 000 00 at the Commerzbank AG Esslingen (bank code 611 800 04). Each due date you will receive an invoice.  
For transfers from abroad please use: IBAN DE97 611800040420 1000 00; SWIFT-BIC.: DRES DE FF 611.

### § 3 Notice of Termination

The Lessor may terminate the rental agreement without notice in case of: If the Contracting Party is in arrears with the rent payments, if there are breaches of the House Rules by the tenant, if the apartment is being used for commercial purposes without prior consultation and approval by the Lessor. The House Rules laid out in the apartment are part of the rental agreement and are fully recognized with the signing of the rental contract.

### § 4 Liabilities

The Contracting Party is liable for the payment of the amount agreed upon in the contract and for any damages in the apartment. This also applies to all contents such as furniture, crockery, bed linen etc.

### § 5 Miscellaneous

The Contracting Party rents the apartment as seen. At the start and at the end of the rental period a formal handover, respectively a final inspection which is recorded takes place including handing over / returning of the keys. The inventory list presented at the handover is also part of the rental agreement.

A telephone connection is available in the apartment. The Contracting Party / Guest is to pay the Lessor for any telephone charges incurred (Arcor fee x 3 plus VAT).

Cancellation policy: In the case of a cancellation prior to arrival, 50% of the rental costs will be charged.

Esslingen, 25. Juli 2011/Ba

\_\_\_\_\_  
Contracting Party stamp & signature

\_\_\_\_\_  
Lessor stamp & signature

## House Rules

1. Communal facilities may only be used for the purpose for which they are intended. Bicycles, motorcycles, including mopeds, etc. are not permitted in the main or adjoining rooms being rented for the sole use by the tenant.
2. It is the duty of the tenant to keep the courtyard clean and accessible at all times.
3. The drying of laundry in the apartment is not permitted.
4. The building is locked in summer at 21:00 hrs and in winter at 19:00 hrs. It is the duty of anyone entering or leaving the building after this time to lock the door. The front door key may only be given to the tenant or subtenant.
5. Wastes and articles which are likely to cause a blockage may not be thrown into the WC.
6. The tenant is obliged to take all available precautions to prevent the freezing of pipes.
7. In the case of the tenant leaving the property for more than three days, precautionary measures for sufficient ventilation are to be taken. The keys to rooms where gas and water pipes are located are to be given to the landlord or a neighbour nominated as representative.
8. The bathroom facilities may only be used for bathing purposes. Medicinal baths with additives of acid, salt, peat etc. are not permitted.
9. In the interest of all residents in the building, singing and playing musical instruments are only permitted between 08:00 hrs and 12 noon and between 15:00 hrs and 20:00 hrs with windows closed and are to be refrained from completely should another resident in the building be seriously ill. Radio and TV loudspeakers may only be used with the doors closed and at a tolerable volume. The mounting of external antennae is not permitted. With regard to maintaining the peace and mutual respect, annoying noises, in particular slamming doors and climbing stairs in a loud manner should be refrained from.
10. Explosives and inflammable materials may not be brought either into the building or onto the property.
11. The instructions by the housing management are to be obeyed.
12. There is a master key for the building. In the case of keys being lost, the tenant is obliged to replace the keys and the lock cylinder.